



# JOHN DOE

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Logistics      Project Management      Strategic Planning      Contract Management      Supply Management

Active XXXXX Security Clearance

## Career Summary

Seasoned professional with proficiencies in Logistics, Acquisition, Project Management, Strategic Planning, Contract Management, and Supply Chain Management in both XXXXX and XXXXX Operations. Proven leader with recognized successes in management of global logistics operations and acquisition of XXXXX Systems. Adept at negotiating fiscally constrained environments to maintain enterprise and XXXXX XXXXX lifecycle readiness and deliver optimal logistics solutions while remaining scalable to deliver surge capabilities. Skilled in delivering logistical/materiel support strategies to support operational objectives. Proficient in coordinating complex logistical operations with multiple XXXXX and geographically dispersed stakeholders, including XXXXX, XXXXX, XXXXX, XXXXX, XXXXX, XXXXX, and XXXXX elements. Extensive knowledge of a wide range of acquisition and logistics processes, XXXXX Concepts, doctrine, policies, FAR, DFARS, etc.

## Professional Experience

Employer	Grade/Series	Position / Title	Dates
Organization 1	GS-0346-13	Logistics Acquisition Manager	06/2011 – Present
Organization 2	GS-0346-12	Logistics Mgt. Specialist	03/2010 – 06/2011
Organization 3	GS-0346-12	Logistics Liaison Officer, <u>Deployed</u>	09/2009 – 03/2010
Organization 4	GS-0346-12	Logistics Mgt. Specialist, <u>Deployed</u>	07/2005 – 09/2009
Organization 5	GS-0346-11	Logistics Mgt. Specialist	01/2005 – 07/2005

### Logistics Acquisition Manager

#### ORGANIZATION 1

Serving as a senior level Logistics Manager in ORGANIZATION 1, an organization charged with conducting XXXXX, XXXXXXXXX, and XXXXX operations for XXXXXXXXX and national XXXX. **Managing a Logistics and Engineering Services Contract valued at approximately \$600M**, with operations in 8 global and 10 domestic locations. Working with the Division Chief to develop workload distribution and set priorities for a team of 4 acquisition/logistics professionals. Interfacing with various external stakeholders from an operational and project management perspective to identify key overarching requirements, manage contract finances, and conduct oversight of inter-agency efforts. Conducting strategic planning activities, determining XXXXXXX operational needs, managing interagency agreements, and coordinating with multiple levels of organizational leadership to ensure effective logistics/contract operation.

#### Project Management

- Serving as a **Team Lead**,
- Led a **12 person multi-Agency project kick-off** effort in XXXXXXX in support of a XXXXXXX y contract and managed interagency collaborative contract requirements to meet the XXXXXXX XXXXXXX needs.

#### Strategic Planning

- Determining **future service levels and funding requirements** by analyzing effectiveness of current requirements & support levels, XXXXXXX, XXXXXXX intent, financial environment/fiscal guidance.
- Maintaining **lifecycle readiness of XXXXXXX capabilities while remaining scalable** to deliver surge capabilities to XXXXXXX in future operational environments through assessments, oversight, and stakeholder coordination.

- Translating strategy into targeted objectives, requirements, timelines, and milestones to achieve XXXXXX’s desired end state. Identifying constraints and working with stakeholders to mitigate risk and ensure project success.

**Logistics and Contract Management**

- Serving as the Contracting Officer’s Representative (COR) and contract Team Lead for a global performance based logistics contract valued at approximately \$600 Million. Conducting full life-cycle Logistics and Government Contract Management.
- Conducting Acquisition Logistics Oversight; involved in Life Cycle Cost Management, Risk Management, Continuous Process Improvement, and Assessments to ensure delivery of capability performance and supportability requirements at an efficient price point.
- Extensive knowledge of wide range of acquisition logistics processes, XXXXXX concepts, doctrine, policies, FAR, DFARS, etc. Specific competencies include:

Logistics		
Full Lifecycle Logistics Distribution/Transportation	Deployment/Redeployment Operations Maintenance	Supply Management Inventory
Contract Management		
Defining Government Requirements Financial Analysis & Reporting Risk Management	Acquisition Strategy Development Assessing Performance Outcomes Preparing Requirements Documents	Capability Determination Analyzing and Evaluating Proposals Conducting Needs Analysis

**Coordination and Support**

- Synchronizing and coordinating with higher echelons (XXXXX, XXXXX, XXXXX, XXXXX, XXXXX, XXXXX, XXXXX) in support of the XXXXX worldwide logistics strategy and XXXXX XXXXX requirements.
- Conducting focused acquisition logistics planning at strategic and operational levels, involving multiple Agencies. Coordinating requirements to support XXXXX mission needs within and among XXXXX stakeholders, to include XXXX, Senior Leadership, and functional/technical experts.

**Logistics Mgt. Specialist**

ORGANIZATION 2

Serving as a Logistics Management Specialist in ORGANIZATION 2, managing Full Lifecycle Logistics Operations, Supply Management, Transportation, Maintenance, Distribution, Deployment / Redeployment Planning (Equipment & Personnel), Supply Management, and Inventory operations. Specific accomplishments and responsibilities included:

- Oversight of 14 XXXXXX’s equipment readiness: XXXXXX Logistics Inspection Program manager and SME, tasked with overall asset accountability, supply/inventory control, and supporting activities. Coordinated with and delivered procedural & policy recommendations/reports to XXXXXX, XXXXXX XXXXXX, & relevant stakeholders to identify and resolve enterprise-wide issues.
  - Led deployment logistics of XXXXX in support of XXXXXX: Unit deployment coordinator; forecasted requirements, managed sustainment activities of units and intelligence systems in theater, set equipment/materiel retention requirements; managed redeployment activities; coordinated with XXXXXX, XXXXXX, & XXXXXX to support XXXXXX operations. Developed Operational Needs Statement (ONS), Equipment Sourcing Documents (ESD), Equipment Common Operating Picture (ECOP), etc.
  - Implemented Integrated Logistics Support (ILS) concepts: XXXXXX Action Officer tasked with implementation of/compliance with XXXXXX logistics policy guidance, directives, recommendations and reporting activities. Analyzed organizational human resources/billet structure and MOS/PD to effectively manage organizational restructuring in accordance XXXXXX directives to align with the XXXXXX model.

**Logistics Liaison Officer, Deployed**

ORGANIZATION 3

Managed Logistics operations activities for XXXXXX elements in support XXXXXX. Served as the XXXXXX Liaison responsible for asset management and XXXXXX of XXXXXX systems/capabilities. Specific Accomplishments include:

- Established XXXXXX XXXXXX XXXXXX for XXXXXX of XXXXXX systems as part of the XXXXXX Property Mgmt Team.
- Delivered visibility of all XXXXXX assets located in XXXXXX by creating a website to manage deployment/redeployment of XXXXXX property.

### Logistics Management Specialist

ORGANIZATION 4

Served as a Logistics Management Specialist in XXXXXX and XXXXXX environments. Managed Logistics policies, XXXXXX operations interagency agreements; determined ILS funding requirements, managed XXXXXX's Financial Liability Investigation Property Loss (FLIPL) processes, etc. Represented XXXXXX in the XXXXXX Conference (XXXXXX), successfully filled 85% of rolling stocks. Managed capabilities based rotation (CBR) of two XXXXXX (XXXXXX).

### Logistics Mgt. Specialist

ORGANIZATION 5

Served as XXXXXX performing transportation, supply, maintenance, financial management, contract negotiations activities. Completed Master Intern Development Plan, Individual Development Plan, and other required professional development training.

## Education & Training

#### Education

**Master of International Business**

University of Nebraska

**Bachelor of Science in Education**

University of Southern California

#### Certifications

**Life Cycle Logistics - Level III**

**Program Management - Level I**

#### Other Training

XXXXXX

XXXXXX

XXXXXX

XXXXXX

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XXXXXX

XXXXXX

XXXXXX

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XXXXXX

## Additional Skills & Involvements

Language -- **XXXXXX Fluency**

#### Affiliations

- XXXXXX
- XXXXXX
- XXXXXX

#### Additional Information

- XXXXXX
- XXXXXX
- XXXXXX